

AGENDA

2nd June 2010

7:00 pm Third Floor Board Room, Sutton Gate



BOARD OF MANAGEMENT SUTTON HOUSING PARTNERSHIP

1. Apologies for absence
2. Minutes of last meeting and matters arising

Operational items

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| 3. Complaints Annual Report | D. Eustace |
| 4. Legal Services Review | S. Leitch |
| 5. Tenancy Conditions (to be tabled) | S. Holbrook |
| 6. Voids Service Review | C. Haynes |
| 7. Aids and adaptations review | A. Howlett |
| 8. Planned Maintenance review | D. Paul |
| 9. Repairs contract procurement Update | D. Vaughan |

Information items

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| 10. Quarterly Compliments for SHP staff | |
| 11. Monthly Performance Tracker | EMT |
| 12. VFM & Financial Monitoring | B. Crossan |
| 13. Customer Involvement Activities | |
| 14. SFTRA Executive Meeting Minutes | |
| 15. SLA Meeting Minutes | |
| 16. Repairs Investment Group Minutes | |
| 17. Audit and Risk Committee Minutes (to be tabled) | |

Reminder – Declaration of Interests

Members should consider the following interests and whether they have any they should declare.

Personal Interests:

Where it can reasonably be thought that a matter will affect the well being of yourself, a friend or a relative or an organisation/ body with which you are involved, to a greater extent than other people.

In this case you should declare the interest and state the nature of it.

Personal and Prejudicial Interests:

Where a personal interest is thought to be so significant that a member of the public, with knowledge of the facts, would consider it likely to prejudice the member's judgement of the public interest.

In this case you should declare the interest, state the nature of it and leave the meeting room.

Further information can be found in the Sutton Housing Partnership's Code of Conduct and Protocol. If you are in any doubt as to whether you have an interest you should seek advice before the Board meeting from either the Chair or Governance and Communication Manager. If, during the course of the Board meeting, you consider you may have an interest you should always declare it.

Reminder - Core Principles of Good Governance

1. Focus on the organisation's purpose and on outcomes for citizens and service users.
2. Perform effectively in clearly defined functions and roles.
3. Promote values for the whole organisation and demonstrate the values of good governance through behaviour.
4. Take informed, transparent decisions and manage risk.
5. Develop the capacity and capability of the governing body to be effective.
6. Engage stakeholders and make accountability real.