

RENT INCOME TEAM
FINANCIAL STATEMENT

Part 1: Household and Income Details

ADDRESS

HOUSEHOLD DETAILS

Full Name	Relationship to Tenant	Date of Birth
	Tenant	

DETAILS OF EMPLOYMENT INCOME

	Tenant	Partner
Occupation		
Employer		
Take Home Pay	£..... weekly/monthly	£.....weekly/monthly

DETAILS OF OTHER INCOME

Income Support	£	weekly/monthly
Jobseekers Allowance	£	weekly/monthly
Employment Support Allowance	£	weekly/monthly
Incapacity Benefit	£	weekly/monthly
Child Benefit	£	weekly/monthly
Child Tax Credit	£	weekly/monthly
Working Tax Credit	£	weekly/monthly
Disability Living Allowance	£	weekly/monthly
Attendance Allowance	£	weekly/monthly
Retirement Pension	£	weekly/monthly
Pension Credit	£	weekly/monthly
Occupational Pension	£	weekly/monthly
Maintenance	£	weekly/monthly
Money from other People	£	weekly/monthly
Any other income	£	weekly/monthly
Do you have any savings? Yes/No	If yes, how much? £	

I certify that, to the best of my knowledge, this is a true statement of my financial circumstances.

Signed:

Date:

PTO

RENT INCOME TEAM
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Part 2: Expenditure Details

NAME AND ADDRESS

Please calculate your expenditure and income on either a weekly or monthly basis. If your income details in *Part 1* include both weekly and monthly figures, please convert them accordingly.

If you require assistance completing this form, please contact the Rent Income Team on 0800 195 5552

This statement has been calculated WEEKLY/MONTHLY (Please delete as appropriate)

EXPENDITURE

OUTGOINGS		TRAVEL COSTS		OTHER OUTGOINGS	
Rent	£	Petrol	£	Childcare	£
Council Tax	£	Car Tax	£	Maintenance	£
Electricity	£	Car Insurance	£	Food/ Housekeeping	£
Gas	£	MOT & Repairs	£	School Meals/ Meals at Work	£
Telephone Mobile Phone	£ £	Fares	£	Clothing	£
House Insurance	£			Leisure/Socialising	£
Life Insurance	£			Loans	£
Court Fines	£		£	TV License, Rental TV Subscription	£
Prescriptions/ Health Costs	£		£		
EXPENSES, EG CREDIT CARDS, CATALOGUES HIRE PURCHASE					
			£		
			£		
			£		
			£		
			£		

TOTAL INCOME (from <i>Part One</i>)	£
<i>LESS</i>	
TOTAL EXPENDITURE (above)	£
<i>LEAVES</i>	
AMOUNT REMAINING	£

It is important that *Part 1* is completed and returned. *Part 2* is designed to help you to look closely at your expenditure to work out how much you can afford to pay off your arrears.

If you have debt worries you can also contact the Citizens Advice Bureau on 020 8405 3535 for free confidential advice.

RENT INCOME TEAM, SUTTON HOUSING PARTNERSHIP

CONSENT AND AUTHORISATION

(Please delete where appropriate)

- 1) I consent to the Rent Income Team of Sutton Housing Partnership making enquiries on my behalf regarding my Housing Benefit and Council Tax Benefit application and/or

- 2) I authorise the release of my Housing Benefit and Council Tax details and any other documents to Sutton Housing Partnership and agree to Sutton Housing Partnership liaising with other organisations like the Citizens Advice Bureaux on my behalf.

- 3) I authorise Sutton Housing Partnership to act or negotiate on my behalf regarding all matters relating to my Housing Benefit claim, Council Tax Benefit claim and any backdate requests, overpayments or reconsideration appeals as appropriate.

- 4) I authorise Sutton Housing Partnership to make enquiries on my behalf and act or negotiate on my behalf regarding all matters relating to my claim for Income Support, Jobseekers Allowance, Tax Credits, Employment Support Allowance, Incapacity Benefit, Child Benefit, Pension Credits and all other benefits.

NAME:

ADDRESS:

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DATE OF BIRTH:

NATIONAL INSURANCE NUMBER:

SIGNATURE:

DATE: