

STANDING ORDER MANDATE

London Borough of Sutton – Sutton Housing Partnership

Please complete this form in capital letters

To The Manager _____ Bank

Your bank account details

Account Name _____									
Account Number	*Please set up the following Standing Order and debit my/our account.								
<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>									*Please amend the existing Standing Order under this reference.

Payment made to

Name of organisation:	LONDON BOROUGH OF SUTTON									
Bank details:	BARCLAYS, SUTTON									
Account no:	10580740	SORT CODE	20-84-17							
Reference number to be quoted (for completion by London Borough of Sutton)	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>									

About the payment

Amount of 1st payment £	Amount of normal payment £
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Payments to be made on

Day or date of payments _____ (e.g. Monday, 10 May)	Frequency _____ (e.g., monthly)
Date of first payment - Now or ____/____/____ (delete as appropriate)	
Expiry date / / or Until further notice (delete as appropriate)	

This payment relates to (address)

Customer signature (Sole Bank A/C) _____ Date / /

2nd Customer signature (Joint Bank A/C) _____ Date / /